

APPLICATION FOR EMPLOYMENT

All applicants will receive consideration for employment without regard to race, color, religion, sex, age, national origin, ethnicity, ancestry, marital status, medical condition, physical handicap, or any other protected classification.

PERSONAL INFORMATION			
PLEASE COMPLETE LEGIBLY, IN INK AND IN YOUR OWN HAND:			
Name: LAST		FIRST	INITIAL
			SOCIAL SECURITY NUMBER
PRESENT ADDRESS		CITY	ZIP
			HOW LONG?
HOME TELEPHONE NUMBER ()	ON WHAT DATE WILL YOU BE AVAILABLE TO BEGIN WORK?		
PREVIOUS ADDRESS		CITY	ZIP
			HOW LONG?
Are you legally eligible for employment in the United States? <input type="checkbox"/> YES <input type="checkbox"/> NO			
All individuals hired by the Credit Union will be required to produce verifiable documentation as to their identity and right to work in the United States, within 3 working days of hire and, pursuant to federal law, certify on the appropriate government form their identity and right to work. Failure to do so will result in termination of employment.			
Have you even been convicted of a crime, excluding traffic violations, in the past ten years which has not been annulled or erased or sealed by a court? <input type="checkbox"/> YES <input type="checkbox"/> NO			
If yes, describe in full:			
Have you been arrested and are you out on bail or released on your own recognizance pending trial? <input type="checkbox"/> YES <input type="checkbox"/> NO			
If yes, explain:			
A prior conviction will not necessarily disqualify you from consideration for employment with the Credit Union.			
Have you ever been bonded? <input type="checkbox"/> YES <input type="checkbox"/> NO If yes, on what jobs? _____			
Have you ever lost, been refused or had a bond modified? <input type="checkbox"/> YES <input type="checkbox"/> NO If yes, explain: _____			
If you are a minor (under the age of 18), can you submit a work permit? <input type="checkbox"/> YES <input type="checkbox"/> NO			
EDUCATION			
SCHOOL	NAME OF SCHOOL AND CITY	COURSE OF STUDY	GRADUATED
HIGH SCHOOL		Grade Avg.	<input type="checkbox"/> YES <input type="checkbox"/> NO
		Grade Avg.	Degree
COLLEGE		Grade Avg.	<input type="checkbox"/> YES <input type="checkbox"/> NO
		Grade Avg.	Degree
COLLEGE		Grade Avg.	<input type="checkbox"/> YES <input type="checkbox"/> NO
		Grade Avg.	Degree
TRADE OR BUSINESS SCHOOL		Grade Ave.	<input type="checkbox"/> YES <input type="checkbox"/> NO
		Grade Ave.	Degree
List any other experiences, skills, or qualifications which you believe enhance your qualifications for the position applied for and which will assist the Credit Union in evaluating your qualifications.			
OFFICE SKILLS - Indicate those which apply:			
<input type="checkbox"/> 10 Key Adding Machine		<input type="checkbox"/> Shorthand _____ WPM	<input type="checkbox"/> PC Software: _____
<input type="checkbox"/> Typewriter _____ WPM		<input type="checkbox"/> Foreign Language Fluency: _____	
How were you referred to VA Desert Pacific FCU?			
Are you seeking to work: FULL-TIME <input type="checkbox"/> PART-TIME <input type="checkbox"/> EITHER <input type="checkbox"/> Specify days and hours if part-time			
Are there any limitations on the hours you are available to work? <input type="checkbox"/> YES <input type="checkbox"/> NO			
If yes, explain:			